

TEIGN VALLEY SEA CADET UNIT

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Teign Valley Sea Cadet Unit will be held at Teignmouth Community School, Winterbourne Rd Entrance, 1900 hrs on Thursday 25th April 2019 to transact the following business.

AGENDA

1. Apologies for Absence.
2. Opening address or comments by President or Chairman.
3. Minutes of the last AGM for adoption.
4. Matters arising from those Minutes.
5. Unit Chairman's Report.
6. P&SA Chairman's Report (if applicable).
7. Commanding Officer's Report.
8. Treasurer's Report and adoption of accounts.
9. Election/Re-election of the Unit Management Committee (UMC)* (either en bloc or individually, plus new nominations).
10. Any Other Business.**

***Notes:**

- Election of the UMT – Individuals who are seeking election to the UMT must have their nomination proposed and seconded.
- Nominations can only be accepted if they are submitted on the official nomination form which can be obtained from the Sea Cadet Unit, Winterbourne Rd Entrance, Mon or Thur 1900-2100.
- Forms will be available from Thursday 4th April 2019.
- There are criteria laid down in Sea Cadet Regulations (SCR) as to who is eligible to sit on the UMT. Please Contact the Unit for details.
- Any waiving of these criteria is at the discretion of the Area Business Manager.
- Only fully completed forms will be accepted.
- Proof of posting is not proof of receipt.

Fully completed nomination forms need to be received by Unit by Monday 22nd April 2019.

All newly elected UMT members will be required to undergo a criminal record disclosure, complete a P1 form – application to join Sea Cadets which includes a Trustee Declaration indicating that they know of no reason why they cannot become a charity trustee, and attend an Adult Induction Course within 9 months of joining

** Note - Any Other Business – Items of Any Other Business will only be considered if they are proposed and seconded in writing (incl via Email) to the Secretary at least 24 hours before the meeting.

Nomination forms can be obtained/submitted via Email secretary@ts-canonteign.co.uk
Or visit www.ts-canonteign.co.uk